

## Helper Account – Frequently Asked Questions

#### What are Helper's hours of operation?

Helper team hours are 8am - 5pm central Monday - Friday. We close early on Wednesdays at 4:30pm.

#### Can I make a payment over the phone?

Yes! You may pay your Helper Assurance renewal and ClaimsConnect invoices via phone, 800.343.5737 x3. Or you may fax to 888.965.4021.

#### How do I add authorized contacts to my account?

Authorized users may email <a href="mailto:myaccount@helper.com">myaccount@helper.com</a> with your account number, name of new contact(s) and their email address.

My office moved; how do I update my address or other contact information? Please email <a href="myaccount@helper.com">myaccount@helper.com</a>. Be sure to include your account number.

How do I update my credit card for Helper Assurance and ClaimsConnect?

Please call us at 800.343.5737 x3 or fax to 888.965.4021

### When is my Helper Assurance plan renewal due?

Your Helper Assurance plan renews annually on the same date. Renewal notices are mailed about 30 days ahead of the due date. Renewals are processed automatically if we have a current method of payment on file, and we send notices via email and phone near your due date if we don't have a current card on file or it's past due.

# How do I update the email address for monthly ClaimsConnect paperless invoices?

Please email myaccount@helper.com with your account number and preferred email address(es).